

Vessel Gross Mass (VGM) User Guide

Use this guide to learn how to submit your VGM on www.coscon.com.

Topics:

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System Requirements

Our website requires Internet Explorer.

Accessing VGM Management Functions

You must be a certified user to enter your VGM on our website. Go to www.coscon.com and click Register and complete the Certified User Registration.

The screenshot shows the COSCO website interface. At the top, there is a navigation bar with links: Home, Inquiry & Subscription, Booking, Document service, Customer Reports, and Service Evaluation. Below this is a sidebar menu with options: Registration, Certified User Registration (highlighted), Forgot Password, and Tutorial. The main content area is titled '>> Certified User Registration' and contains a registration form with the following fields:

- User ID:
- Password: (6 to 20 characters or numbers, case sensitive)
- Confirm Password:

There are also 'Login' and 'Register' buttons in a 'Registered Features' box at the top right of the page.

Certified Users:

Go to www.coscon.com. Enter your User ID, Password and the 4 digit Verification code to the right and click Login.

The screenshot shows the COSCO login form. It has a yellow header with the COSCO logo and the text 'Register Now' with a right-pointing arrow. Below the header are the following fields:

- User name:
- Password:
- Verification: 7822

There is a checkbox for 'Remember account' and a link for 'Forgot password?'. At the bottom is a blue 'Login' button.

After logging in, please select the Document Service menu and select VGM Management on the menu to the left.

The screenshot shows the COSCO Container Lines website interface. At the top, there is a header with the COSCO logo, the company name '中远集装箱运输有限公司 COSCO CONTAINER LINES CO., LTD', and '电子商务 Business' with a Feedback icon. Below the header is a navigation bar with tabs: Home, Inquiry & Subscription, Booking, Document service (highlighted), Transportation management, Customer Reports, and Service Evaluation. On the left side, there is a vertical menu with options: Shipping Instruction, B/L Checking, B/L Printing OnLine, Shipping Instruction(NEW), B/L Checking(NEW), EDI Shipping Instruction, and VGM Management (highlighted). The main content area is titled 'SOLAS VGM >> Query' and contains a 'Query' button and an 'Upload' button. Below these are input fields for 'Booking No:', 'BI No:', and 'CNTR No:', followed by 'Query' and 'Reset' buttons. A table with columns: Booking No, BI No, CNTR No, CNTR Type, Verified Gross, Weight Unit, Responsible, Authorized Pe, and Statu is visible below the input fields.

VGM Query

To view VGM information, click the Query menu, enter Booking Number, Bill of Lading Number or Container Number and click Query to the right.

This screenshot shows a close-up of the 'SOLAS VGM >> Query' form. The 'Query' button is highlighted with a blue border. Below the buttons are input fields for 'Booking No:', 'BI No:', and 'CNTR No:'. The 'Booking No:' field contains the text 'XXXXXXXX'. The 'Query' button is also highlighted with a blue border.

VGM details will be displayed as follows. "Received" status means that COSCO has received your VGM submission.

This screenshot shows the 'SOLAS VGM >> Query' form with a table of VGM details. The 'Query' button is highlighted. The table has the following data:

Booking No	BI No	CNTR No	CNTR Type	Verified Gross	Weight Unit	Responsible	Authorized Pe	Status	Last Update Date	Action
XXXXXXXX	XXXXXXXX	CBHUXXXXXX	20GP	41,250	LBS	XXXXX	XXXXX	Received	Jun 7 2016	



VGM Upload

To enter VGM information, click the Upload menu, enter Booking Number or Bill of Lading Number and click Query to the right.

Enter Verified Gross Weight, Weight Unit, Responsible Party and Authorized Person and click Upload.

You can only enter VGM information if the container number is available.

SOLAS VGM >> Upload

Query Upload

Booking No: XXXXXXXX BI No: Query Reset Please Upload VGM Info before:

Tips: For records with container number as empty, please first contact local agent to maintain container event, or submit VGM via other method.

Booking No	BI No	CNTR No	CNTR Type	Verified Gross	Weight Unit	Responsible Par	Authorized Perso	Status
XXXXXXXX	XXXXXXXX	CBHUXXXXXX	40HQ		KG			
XXXXXXXX	XXXXXXXX	CBHUXXXXXX	40HQ					

Total:2

Upload



VGM Cut Off on Website

The VGM cut off for a booking can be viewed in Cargo Tracking. Select the Inquiry & Subscription menu and select Cargo Tracking on the menu to the left. Enter your Booking Number, Bill of Lading Number or Container Number and click Search. The VGM Cut Off is displayed below the Cargo Cut Off.

The screenshot shows the COSCO website interface. The top navigation bar includes Home, Inquiry & Subscription, Booking, Document service, Transportation management, Customer Reports, and Service Evaluation. The left sidebar has a menu with options like CargoTracking, Sailing Schedules, Sailing Schedule Subscription, Vessel Particulars, Customs Declaration, Demurrage & Detention Tariff, and E-Mail Notification. The main content area shows a search form with a Booking Number dropdown and a search button. Below the search form are tabs for Main Info, Containers, Customs, and Print Version. A text box for adding notes is present. The main information table is as follows:

Booking Number	XXXXXXXX
Current Status	Confirmed
Bill Number	XXXXXXXX
Cargo Cut Off	CN Rail / CP Rail
VGM Cut Off	2016-5-25 16:00
Earliest Receiving Date	
Shipping Instruction Cut Off	2016-05-25 16:00

VGM Cut Off on Booking Confirmation

The VGM cut off will also be included in your booking confirmation.

RETURN LOCATION ADDR : 140, 401 SOUTH AVE
CARGO CUTOFF DATE/TIME: 06/01/2016 16:00
EARLIEST DELIVERY : 05/30/2016
VGM CUTOFF DATE/TIME : 06/01/2016 16:00
DOCUMENTATION CUTOFF : 05/26/2016 16:00

Container Tare Weight Enquiry – Coming Soon

A Container Tare Weight Enquiry function will be released shortly. A notice will be published on our website when this feature becomes available.

